



LOCAL BOUNDARY COMMISSION

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STATE OF ALASKA LOCAL BOUNDARY COMMISSION

Minutes of Meeting for December 11, 2020 at 10:00 am
via Zoom

ADMINISTRATIVE

1. **Call to order** – Chair Wood called the meeting to order at approximately 10:05 a.m.
2. **Roll call** - At the request of the Chair, Jedediah Smith called the roll of the commissioners.
Present: John Harrington, Lance Roberts, Larry Wood, Kenny Gallahorn
Absent: Commissioner Trotter
3. **Acknowledge guests and staff present**
Jedediah Smith, LBC staff; Robert Pearson, Division of Community and Regional Affairs;
Rebecca Polizzotto, Chief Assistant Attorney General, Department of Law
Also attending; Brooks Chandler; Stephanie Queen, John Czarnecki; Patty Burley
4. **Approve agenda**
Commissioner Roberts moved to approve the agenda as amended. Commissioner Harrington seconded the motion. Without objection, the motion passed.
5. **Commissioner declaration of ex parte contact**
Commissioners were polled as to whether they have had any ex parte contact or communication regarding the City of Soldotna's petition for annexation of territory since the commission's last meeting of November 25, 2020. No commissioners had any declarations.
6. **Discussion of draft written decision regarding City of Soldotna petition to annex 2.63 square miles by the local option method.**
LBC staff Jedediah Smith described the process of drafting the written decision and working with Chief Assistant Attorney General Polizzotto to ensure the standards for the written decision were met. A draft of the written decision was distributed to commissioners on December 4.
Brooks Chandler, attorney for the City of Soldotna, said the materials being discussed are not available. He said that agency materials are required to be available according to the Open Meetings Act.
Chair Wood said the draft decision will not be distributed until it has been signed by the commission. He noted Chandler's objection for the record.
Commissioner Roberts moved to accept and approve the draft written decision. Commissioner Gallahorn seconded the motion.
Commissioner Wood asked whether Commissioner Trotter was online.
Commissioner Roberts clarified he had moved to accept the draft written decision that reflected Commissioner Wood's suggested edits. He had more edits to suggest.
LBC staff Jedediah Smith explained that in the current draft two edits suggested by Commission Wood were not accepted. One edit regard area population and another pertained to previous annexations by the City of Soldotna.

Larry Wood, Chair

John Harrington, First Judicial District ❖ Kenneth Gallahorn, Second Judicial District
Richard "Clayton" Trotter, Third Judicial District ❖ Lance Roberts, Fourth Judicial District

Commissioner Roberts asked whether, after editing, the commission will still reconvene to approve a final written draft decision.

Chair Wood replied that it was intended that no substantive changes would be made after today.

Commissioner Roberts advised that he had various textual changes throughout the document.

Commissioner Gallahorn moved the commission recess into executive session to discuss and obtain legal advice. Commissioner Harrington seconded the motion. With no objection, this motion was approved. The commission moved into executive session at approximately 10:44 am.

The Commission reconvened at approximately 11:36 am

Commissioner Trotter joined the meeting.

Commissioner Wood explained that commissioners would be provided additional time to present edits to the draft written decision.

Accordingly, he recessed the meeting to the call of the chair.

APPROVED:_____

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LARRY WOOD, CHAIR

ATTEST:

JEDEDIAH SMITH, STAFF